



ARMY RESERVE CHILD, YOUTH & SCHOOL SERVICES

Army Reserve Teen Panel (ARTP) Application



APPLICATION CRITERIA

The applicant must meet the following general criteria in order to be considered:

- A dependent of a US Army Reserve Soldier
- A member in good standing in the military or civilian community
- Currently enrolled in the 9th, 10th, or 11th grade for the 2015-16 school term
- No older than 17 years of age at the time of the application deadline
- Able to serve a two-year membership term
- Currently have and maintain a school grade point average of at least 2.5 on a 4.0 scale, or the equivalent, both during the application process and while serving as an Army Reserve Teen Panel (ARTP) member
- Involved regularly with Army Reserve Child, Youth & School Services (CYSS), Family Programs Office, and/or other community organizations
- Able to attend up to three meetings annually, sometimes resulting in absence from school (excused). Applicant must have no major scheduling conflicts that prohibit attendance at ARTP meetings (i.e. seasonal sports, community, or other school activities, etc.)

All applicants must meet the following leadership qualifications to be considered:

- Experience speaking, presenting, and/or briefing adult and youth audiences
- Ability to work with both adults and youth to plan and implement activities
- Strong writing skills
- Mature, responsible, and organized

MEMBER RESPONSIBILITIES

Individuals submitting applications for consideration of becoming a member of the Army Reserve Teen Panel (ARTP) should be aware that they are making the following commitment upon selection:

- Attend up to three meetings annually
- Participate in youth leadership opportunities within their command/region
- Participate in mandatory monthly telephone conference calls with other ARTP members, held the second Sunday of every month at 2000 (8:00 pm), EST.
- Serve at least two hours/week or eight hours/month with Army Reserve Family Programs (ARFP) and Army Reserve Child, Youth & School Services (CYSS) events such as Family Readiness Group meetings, Family Days, and Yellow Ribbon Reintegration Programs as well as other approved events.
- Maintain regular contact via e-mail and phone with other ARTP members and CYSS specialists, and complete ARTP briefings and actions (i.e. write articles, work on projects, submit member updates, etc.)
- Work with CYSS to schedule briefings for regional and command leadership on (1) accomplishment updates, (2) ARTP meeting information, (3) teleconference calls, and (4) other issues as needed.

An ARTP member who relocates during their term on the panel will be expected to fulfill their term. However, the member may be reassigned to a different command. Members whose Soldier is separated from the military will be considered on a case by case basis.

Any applicant who is accepted for ARTP membership and does not remain a member in good standing will be dismissed from the panel.



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Please type all responses. Complete all sections of the application and email the application packet (application form, copy of most recent report card, letter of recommendation, and completed Signature Page) as described on page 5. The deadline to submit the application packet is

SECTION I: APPLICANT INFORMATION

Last Name		First Name		Preferred Name	
Command			Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Current Age	Birth Date
Home Mailing Address		City		State	Zip
Federal Express Delivery Address (if different)		City		State	Zip
Home Phone	Cell Phone		Email Address		

SECTION II: PARENT or LEGAL GUARDIAN INFORMATION

Sponsor's Name (Army Reserve Soldier)		Rank	Email Address	
Home Phone	Cell Phone		Work Phone	
2nd Parent/Guardian Name		Email Address		
Home Phone	Cell Phone		Work Phone	

SECTION III: SCHOOL INFORMATION

Year in School, Fall 2015 <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th		School Name			
Address			City	State	Zip
Phone		Principal's Name			

SECTION IV: ARTP PARTICIPATION

<p>If selected, I would like to: (check all that apply)</p> <p><input type="checkbox"/> Be a public speaker</p> <p><input type="checkbox"/> Create briefing presentations on the computer</p> <p><input type="checkbox"/> Take photos/video of training events</p> <p><input type="checkbox"/> Help create a video, PSA or photo galleries</p> <p><input type="checkbox"/> Help create a newsletter</p> <p><input type="checkbox"/> Help plan upcoming events and trainings</p> <p>Don't know/flexible</p>	<p>I have experience with: (check all that apply)</p> <p>Computers</p> <p>Social Media</p> <p>Teleconferences</p> <p>Working with groups in my community</p> <p>Public Speaking</p> <p>Article Writing</p> <p>Photography</p> <p>Making videos or PSA</p> <p>None of the above, but willing to learn</p>
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Applicant Name: _____

SECTION V: ARTP ESSAY Using the space provided below, answer the following questions regarding your ability to commit to the ARTP and to represent Army Reserve teens.
Limit your answers to 100-150 words.

1. Describe your volunteer experience, both with the military and civilian community. Reflecting on your volunteer and any extra-curricular experience, how do you think your experience will strengthen the ARTP?

2. Why do you think you are qualified to represent Army Reserve teens and speak on behalf of their issues?

3. If you were to meet with Army Reserve leadership, what are the three most important things you would tell them about your life as an Army Reserve teen?

Applicant Name: _____

4. How can you ensure that you will fulfill the roles and responsibilities of an ARTP member?

SECTION VI: LETTER OF RECOMMENDATION CONTACT INFORMATION

Full Name	Title
Affiliation with Applicant	
Phone	E-mail Address

SECTION VII: LETTER OF RECOMMENDATION FROM ADULT

Please provide the applicant a letter, addressed to the Army Reserve Teen Panel (ARTP) Selection Committee, addressing the following:

1. The applicant's strengths and experiences with Army Reserve Family Programs (ARFP), Army Reserve (AR) Child, Youth & School Services (CYSS), military-affiliated and/or community events that would qualify him/her to be an ARTP member.
2. Why the applicant will be an asset to the ARTP and able to fulfill ARTP responsibilities.

Applicant Name: _____

Instructions: The applicant, parent and the Family Programs Director/Coordinator must sign this signature page. Once signatures are obtained, please e-mail the completed application along with a copy of your most recent report card and letter of recommendation to the CYSS specialist,

at _____ or _____

To fax application, contact Renee Podolec at 910-570-8268 or renee.l.podolec.civ@mail.mil to coordinate. Incomplete or late applications will not be considered.

The deadline for all applications is _____

SECTION VIII: APPLICATION SIGNATURES

1. I have prepared this application and certify that it accurately reflects my work.

Typed Name of Applicant: _____

Signature of Applicant: _____ Date: _____

2. I fully support my teen's application to the _____ Army Reserve Teen Panel, and if selected, understand the commitment and responsibilities my teen is expected to fulfill.

Typed Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____

3. As an Army Reserve Family Programs Director/Coordinator, I fully support this teen's application to the ARTP.

Typed Name of FP Director/Coordinator: _____

Unit/Command: _____

Signature of FP Director/Coordinator: _____ Date: _____

To submit this document:

- sign with a digital signature, save the document, then email as directed at the top of this page
- or print then sign with ink, scan and email, or fax to the staff listed at the top of this page.

How to create an electronic signature in Adobe Reader:

Step 1: Click on the digital signature block.

Step 2: If presented the "Sign As" drop-down menu select "New ID."

When asked "I want to sign this document using" select "A New Digital ID I want to create now."

Step 3: When asked where would you like to store the ID select Windows Certificate store.

Step 4: Complete the information requested about yourself then select "Finish." Select the signature and then select sign.